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# Archives & Archivists SIG Meeting

Wednesday, December 14, 2022, 3-4 p.m. MT, on Zoom

## Facilitators:

- Dylan McDonald and Jonathan Pringle (Co-Chairs)

Attendees: 15

## Agenda Items

### Welcome/introduction

- Reviewed last SAA workshop that was offered in early November. Thirty-four attendees.

### Next SAA workshops

- Most popular surveyed topics were digital archives.
- Reminder that if attendees want SAA digital archivist certification, let co-chairs know so that they can coordinate registrations so all can get credit toward certification.
- January and March will be next workshops, also on digital archives.
- Will try to ask for similar funding to continue workshops for next year and continue to look at the offerings to expand the topics.

### Website

- Reminder that we have a SIG website through NMLA where the meeting agendas and minutes are hosted. Will also have the link for the HINTS database and has our land acknowledgement statement.
- Other SIGs can also use the site to make their own page.
- <https://nmlasigs.org/archives/>

### Roles within the SIG

- Leadership roles available. Dylan and Jonathan will still be involved with the SIG and can continue to serve, but there is an opening for someone else to become a co-chair. Can be a role for those who may need professional service for their position. It can be as much work as someone decides to make of it.
- Archives Month: Could use someone to coordinate efforts and information about Archives Month year-round.

### General announcements

- **HINTS database:** Was a state database but has become obsolete with outdated information. Can be updated and hosted on the Archives SIG. Goal is to be functional and

simple so that people are easily able to find contact information for different institutions. More complex search parameters can be added later

- **NMAO update:** New member is UNM-Taos.
  - Training on ArchivesSpace: There should be an in-person training at UNM in January for graduate fellows but others are welcome. Portia can also organize a Zoom training.
  - She will look at teaching more about the assessments module over Zoom after SSA Annual Meeting is over, possibly summer or early fall.
  - Jonathan mentioned interest in the accession module and more training. There are some members who may be using this module who may be able to share their experiences.
- **SSA Local Arrangements Committee update:** Notification that the conference will be in Albuquerque the last week of April 2023 and will be hybrid. Local Arrangements Committee will need volunteers, and a call will go out closer to time. People may be able to volunteer for tasks or items for the SLOTTTO raffles even if they will be attending virtually. Those wishing to donate items can contact Portia Vescio.
  - Opening and closing reception sites have been chosen. Some of the tour locations have been confirmed. Kathleen is working to get a
  - Programming: The call for proposals is closed. There were 33 proposals, almost all of which had two panelists attached to them. This is far more than last year and shows high interest in the coming conference.
- **Other**
  - Jonathan reminded the group that his institution recently posted an archivist position that is still open.
  - NMSU also had an opening for a university archivist that was posted internally that is getting close to being filled.
  - Jonathan recently received records management certification.

## Next Meeting Information

Our meeting frequency is bi-monthly (every other month). The next meeting will be **Wednesday, February 8, 2023, 3-4 p.m. MT**

### About the Archives & Archivists SIG

Our SIG aspires to be a *Community of Practice*: one that “grows out of a need for connecting with other people who share the same issues, learning environment, and/or passion.” Our community is built on a foundation of trust, respect, optimism, and intentionality. Please exercise these core tenets with other members in all interactions, whether virtual or in real life.